

HARDIN COUNTY BOARD OF SUPERVISORS
MINUTES – JUNE 26, 2019
WEDNESDAY - 9:00 A.M.
COURTHOUSE LARGE CONFERENCE ROOM

At 9:00 a.m. the Board met for the job performance review of Linn Adams, Community Services Director. Present: Supervisors Reneé McClellan, Lance Granzow, and BJ Hoffman; and Linn Adams, and Nancy Lauver.

The following points were discussed:

1. Job Knowledge
2. Decision Making/Judgement
3. Personal/Personnel Development
4. Interpersonal Skills
5. Communication
6. Problem Solving
7. Teamwork
8. Work Environment/Safety
9. Attendance/Punctuality

The meeting was recessed.

At 10:00 a.m. Chair Reneé McClellan called the meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Harry Carson, Dan Aastrup, Justin Ites, Don Knoell, Taylor Roll, Micah Cutler, Quinten Meyer, Donna Juber, Doug Morse, Megan Mollenbeck, Machel Eichmeier, Dave Dunn, Darrell Meyer, Angela De La Riva, Mark Buschkamp, Chris Wieting, Julie Duhn, and Nancy Lauver.

The Pledge of Allegiance was recited.

Granzow moved, Hoffman seconded to approve the agenda as posted. Motion carried.

HVAC Project Update:

Quinten Meyer, Reliable 1, appeared before the Board to provide an update on the progress of the HVAC system in the Courthouse and County Office Building.

Hoffman moved, Granzow seconded to approve the minutes of June 19 & 20, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the June 26, 2019 claims for payment. Motion carried.

Utility Permits: None.

Secondary Roads Department:

Taylor Roll, County Engineer, provided a departmental update to the Board.

Chris Wieting, IRTH Commission Chair, appeared to provide an update on the Trail, and the following action was taken: Granzow moved, Hoffman seconded to approve the Application for Iowa State Recreational Trails (SRT) Program Fund. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Jessica Sheridan, Environmental Health/Zoning, to \$18.48/hour effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Jody Mesch, Property Management, to \$70,000.00 effective 6/26/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Christopher Klein, Assistant County Attorney, to \$70,000.00 effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Carol Fletcher, Office Manager, County Attorney's Office, to \$39,540.00 effective 7/1/2019. Motion carried.

Hoffman moved, Granzow seconded to approve the pay increase for Cliff Cory, Paralegal/Victim Witness Coordinator, County Attorney's Office, to \$43,332.00 effective 7/1/2019. Motion carried.

Granzow moved, Hoffman seconded to approve the Wellmark Authorization for Direct Weekly/Monthly Withdrawals for Payment of Claims and Fees. Motion carried.

Hoffman moved, Granzow seconded to approve the application for liquor license for Pine Lake Country Club, Class C Liquor License, Outdoor Service and Sunday Sales, 7/17/2019 - 7/16/2020. Motion carried.

Granzow moved, Hoffman seconded to approve the appointment of Jessica Wright and Sherry Simons as Deputies in the Treasurer's Office. Motion carried.

Discussion was held on the tax abatement for Ellsworth Estates, Iowa Falls, and the following action was taken: Hoffman moved, Granzow seconded to table action on tax abatement for 2018, payable 2019/2020 until further clarification is received. Motion carried.

Hoffman moved, Granzow seconded to approve the Central Iowa Community Services Advocate Services Agreement for FY 2020, as presented by Linn Adams. Motion carried.

Granzow moved, Hoffman seconded to approve the application for fireworks permit submitted by Gehrke Lake & Campground for 7/6/2019, 19747 205th St., Iowa Falls. Motion carried.

Public Comments:

Comments were received from Donna Juber, Julie Duhn, and Harry Carson. Also, Megan Mollenbeck and Doug Morse, Hansen Family Hospital, provided an update on the Hospital.

Other Business:

IT Director, Micah Cutler, provided an update on the upgrades to the Courthouse Conference Room.

Hoffman moved, Granzow seconded to recess the meeting. Motion carried.

Hoffman moved, Granzow seconded to return to open session. Motion carried.

It was noted that action on approving the application for the Iowa State Recreational Trails (SRT) Program Fund needed to be done by Resolution. Therefore, the following action was taken:

Hoffman moved, Granzow seconded that the following Resolution No. 2019-21, Resolution Authorizing Hardin County's Submittal of an Application for Funding from the State Recreational Trails Program to the Department of Transportation (DOT) for the Funding of the Iowa River Trail Development, be adopted. Roll Call Vote: "Ayes" Hoffman, Granzow, and McClellan. "Nays" None. Resolution No. 2019-21 is hereby adopted as follows:

#2019-21

A RESOLUTION AUTHORIZING HARDIN COUNTY'S SUBMITTAL OF AN APPLICATION FOR FUNDING FROM THE STATE RECREATIONAL TRAILS PROGRAM TO THE DEPARTMENT OF TRANSPORTATION (DOT) FOR THE FUNDING OF THE IOWA RIVER TRAIL DEVELOPMENT

Whereas, the Hardin County Board of Supervisors is a valid and functioning entity of Hardin County; and

Whereas, the State Recreational Trails Program provides funding at the state level to local jurisdictions for the development of eligible projects; and

Whereas, the program is administered by the Iowa Department of Transportation which prioritizes and ranks all project applications; and

NOW, THEREFORE, BE IT RESOLVED BY THE HARDIN COUNTY BOARD OF SUPERVISORS THAT:

1. Hardin County Board of Supervisors supports and approves the application made for State Recreational Trails Funds
2. Hardin County Board of Supervisors hereby commits to the Iowa Department of Transportation to secure local match as required by the State Recreational Trails Program funding
3. Hardin County Board of Supervisors hereby commits to accepting and maintaining these improvements for a minimum of twenty (20) years following the completion
4. The Hardin County Board of Supervisors Chair is hereby authorized to approve and execute the application and award agreement on behalf of Hardin County Board of Supervisors.

PASSED AND APPROVED THIS 26th DAY OF June, 2019

/s/ Reneé McClellan
Reneé McClellan
Hardin County Supervisors, Chair

/s/ Nancy Lauver
Nancy Lauver, Deputy Auditor
Witness

Hoffman moved, Granzow seconded to go into closed session pursuant to Iowa Code Section 21.5(1)(c). Roll Call Vote: “Ayes” Hoffman, Granzow, and McClellan. “Nays” None. Motion carried.

Following discussion, Hoffman moved, Granzow seconded to return to open session. Motion carried.

Hoffman moved, Granzow seconded to adjourn the regular meeting. Motion carried.

At 11:20 a.m. the meeting was reconvened, and the Board met for the job performance review of Micah Cutler, IT/GIS Director. Present: Supervisors Reneé McClellan, Lance Granzow, and BJ Hoffman; and Micah Cutler, and Nancy Lauver.

The following points were discussed:

1. Job Knowledge
2. Decision Making/Judgement
3. Personal/Personnel Development
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Granzow moved, Hoffman seconded to adjourn. Motion carried.

/s/ Reneé McClellan
Reneé McClellan, Chair
Board of Supervisors

/s/ Jessica Lara
Jessica Lara
Hardin County Auditor